

**ALAMITOS ASSOCIATES MANAGEMENT, LLC**

5199 E PACIFIC COAST HWY, SUITE 700 • LONG BEACH, CA • 90804  
(562) 498 0002 • Fax: (562) 498 0030 • info@alamitosassociates.com

**MAINTENANCE WORK ORDER REQUEST**

Date: \_\_\_\_\_ Time: \_\_\_\_\_

Building: \_\_\_\_\_

Tenant: \_\_\_\_\_ Suite #: \_\_\_\_\_

Contact: \_\_\_\_\_ Phone #: \_\_\_\_\_

REPAIR       SERVICE/SUGGESTION       COMMENTS/REQUEST

Work order description

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

PLEASE DO NOT WRITE BELOW THIS LINE

Completed on \_\_\_\_\_ By \_\_\_\_\_

To be completed on \_\_\_\_\_ by \_\_\_\_\_  
because \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_